

# Training, Education And Membership Committee



**Ron Hill, Chair**

Thursday, February 16, 2012  
5:00 pm to 6:30 pm  
Public Health  
4041 North Central Avenue, Phoenix  
14<sup>th</sup> Floor, Training Room

4041 North Central Avenue  
14<sup>th</sup> Floor • Phoenix, AZ 85012-3329  
(602) 506-6321 phone  
(602) 372-8499 fax  
PlanningCouncil@mail.maricopa.gov

## Meeting Minutes

**Committee Members**    *AT: Attended*    *AB: Absent*    *EX: Excused*    *ALT: Alternate Present*

EX	David Aguirre	AT	Jonathan Harris	LOA	Lucio Amado
EX	MiAsia Pasha	LOA	Miguel Garruna	AT	Robert Solis
AT	Ron Hill				

## **Guests**

Keith Chartier	John Bollschweiler	Randall Furrow	Sarah Murray
Joelle Tansey			

**Support Staff:** John Sapero

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## **Welcome, Introductions and Declarations of any Conflicts-of-Interest**

Ron Hill called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

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## **Determination of Quorum**

Ron Hill determined that quorum was established with three of five members present at approximately 5:18 pm.

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Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Modernization Act of 2006 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

**Review of the Meeting Minutes and Action Items From Prior Meetings**

Meeting participants silently reviewed the summary minutes for the January 19, 2012 meeting. No corrections were voiced.

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**Committee Chair Update**

No comments were voiced.

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**Development of educational programming for individuals who are new to HIV care**

John Sapero discussed that at the last meeting, the committee had approved implementing a pilot education program for HIV positive individuals who are new to care. At that time, the committee had determined to present the program themselves, much like they had for the Learn+Link+Live programs. Joelle Tansey and Keith Chartier provided an overview of the education program that the University of Arizona students had developed. John Sapero related that he had met with Randall Furrow and Rose Conner to determine the best method for the committee to implement the program, and during this discussion, had realized that the best course of action might be to work with a Ryan White service provider to present the programming.

Randall Furrow asked the committee to consider piloting the program in collaboration with a service provider, rather than as a committee activity. The committee discussed logistics and other considerations if this collaboration were to occur.

John Sapero related that the Part A program would have Duane Taylor, a consultant for the program, in town on February 29<sup>th</sup>. Duane was very familiar with HIV educational programming and could be a resource to develop a collaborative project. John suggested that the TEAM committee meet with Duane to explore this further.

**MOTION:** Robert Solis moved to exploring collaboration with a service provider to present Learn+Link+Live+. Jonathan Harris seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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**Event planning**

This agenda item was tabled.

**Determination of Executive Session**

**MOTION:** Robert Solis moved to enter executive session. Jonathan Harris seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

The committee entered executive session at 5:50 pm.

The committee returned from executive session at 6:25 pm. Ron Hill related the committee had reviewed the applications of Carla Chee and Kenneth Bethel. Additionally, the committee had discussed that Jonathan Harris was scheduled for reappointment, but had not been able to be interviewed yet. The committee arranged to conduct this interview prior to the next Planning Council meeting.

**MOTION:** Robert Solis moved to forward the applications of Carla Chee and Kenneth Bethel to the full Planning Council for consideration. Jonathan Harris seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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**Determination of agenda and action items for the next meeting**

In addition to the recurring items, the committee determined the following:

**Agenda Items**

- Continued event planning
- New To Care programming development

**Action Items to be completed by the next meeting:**

<b>Task</b>	<b>Assigned To</b>
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**Current events summaries**

No comments were voiced.

**MEETING MINUTES** *continued*

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**Call to the public**

John Saperro discussed an upcoming provider education event.

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**Adjourn**

The meeting adjourned at approximately 6:30 pm.