

# Allocations Committee



**Jared Vega, Chair**

Wednesday, August 3, 2011  
5:00 pm to 6:30 pm  
Public Health  
4041 North Central Avenue, Phoenix  
14<sup>th</sup> Floor, Training Room

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## Meeting Minutes

### Attendance

**Committee Members**    *AT: Attended*    *AB: Absent*    *EX: Excused*    *ALT: Alternate Present*

AT	Cheri Tomlinson	AT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Jared Vega	AT	Maclovia Morales
ALT	Mary Rose Wilcox <i>alt: Mark Kezios</i>	AT	Randall Furrow	AT	Juan Carlos Perez		

### Guests

Kim Eggert                      Toby Urvater                      Edward Ornelas

### Administrative Agent Staff

Rose Conner                      Edd Welsh                      Dee Feintuch

**Support Staff:** John Sapero

### Welcome, introductions and declarations of any conflicts-of-interest

Jared Vega, Allocations Committee Chair called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health.

Copies of the documents provided to the participants of this meeting may be requested from Planning Council Support.

## **MEETING MINUTES** *continued*

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### **Determination of quorum**

Jared Vega determined that quorum was established with four of seven members present at approximately 5:00 pm.

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### **Review of minutes and action items**

Participants silently reviewed the summary minutes for the June 1, 2011 meeting. No corrections were voiced.

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### **Committee Chair Update**

No update was provided.

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### **Review of Activities for the GY 2012 Priority Setting and Resource Allocation Session**

John Saperro provided an overview of the agenda for the August 11, 2011 Data Session. John discussed that the Out of Care needs assessment would be emailed in advance of the meeting, as the consultant could not attend the Data Session.

John then provided an overview of the Decision-making Session, and noted that several new members would attend. John asked for a determination of where these individuals could sit during the meeting, as they would not be official voting members until September 1, 2011. The committee discussed the issue.

**MOTION:** Cheri Tomlinson made a motion to allow new Council members to attend the Decision-making Session and sit at the Council member table with their “buddy” based on space availability. Randall Furrow seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

The committee then discussed logistics and data analysis issues to consider for the Data and Decision-making Sessions.

Rose Conner discussed that an emerging issue was that HRSA has provided new guidance regarding what were allowable services under both Medical and Non-Medical Case Management Services (NMCM). Services traditionally provided as part of Medical Case Management must now be provided as part on Non-Medical Case Management. Because of this, and the low priority of NMCM in the current service priorities, an issue may present itself where the Council’s Guiding Principles may cause NMCM to be fully defunded. The committee discussed how changing the service priorities would ensure the continued delivery of NMCM services.

**MEETING MINUTES** *continued*

**MOTION:** Cheri Tomlinson moved to recommend that the Planning Council reprioritize the current service priorities for GY 2012. Debby Elliot seconded.

**DISCUSSION:** Mark Kezios asked for clarification of the prioritization process. John Sapero provided an overview of the current guidelines.

**OUTCOME:** The motion passed.

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**Administrative Agent update**

Rose Conner discussed:

- HRSA has not provided a new grant award. HRSA has had to revise all GY 2011 awards due to a calculation error
- All providers have been allocated funding until the new award is announced
- Maricopa County may request that the Planning Council conduct an executive session with legal counsel to discuss progress toward resolving issues with HRSA
- Because most revised grant awards have not been announced by HRSA, there are several EMA/TGAs that are jointly requesting a postponed due date for GY 2012 applications

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**Reallocations**

No reallocations recommendations were presented.

Rose Conner discussed that the Planning Council may need to review the Oral Health program to determine whether funding caps should be increased to allow clients to access a greater care.

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**Determination of agenda items for the next meeting**

In addition to recurring agenda items, the following agenda items were added:

**Agenda Items**

Reallocations

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Oral Health Update from Administrative Agent

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Possible Directives

**MEETING MINUTES** *continued*

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**Action Items to be completed by the next meeting:**

Task	Assigned To

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**Current Event Summaries**

This agenda item was tabled.

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**Call to Public**

This agenda item was tabled.

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**Adjourn**

The meeting adjourned at approximately 5:55 pm.