

Market Range Detail - Computer Forensic Specialist

Effective Date

January 4, 2016

Market Range Title Description

Positions in this market range title perform examinations of computers and related media in order to develop evidence in support of criminal investigations. Incumbents utilize a variety of software and techniques to duplicate computer hard drives and external media storage, recover and examine information stored on computers and external storage media, including hidden, encrypted, and deleted data.

Primary responsibilities include: assisting in the seizure of computer and related high technology storage devices; receiving, inventorying and accounting for physical evidence submitted for examination; performing exact, bit-by-bit duplications of computer hard drives and related storage media both in the MCSO lab, and on-site; in cooperation with investigators, determining the type of information to be investigated; determining the most appropriate method of searching for and recovering information; performing forensics search and analysis of information including information that is hidden, encrypted, and deleted; assisting in serving search warrants, which includes high technology electronics equipment; presenting evidence to investigators; testifying in court regarding evidence recovered and the methodology used to recover evidence; maintaining technical proficiency based on current law enforcement guidelines.

Market Range

| Minimum Hourly Rate | Midpoint / Hiring Maximum | Maximum Hourly Rate |
|---------------------|---------------------------|---------------------|
| \$27.35 | \$33.24 | \$39.13 |

Likely Minimum Qualifications

- Associate's degree in Computer Science or a related field.
- Other combinations of education and experience may be considered in substitution for the minimum qualifications.
- Three years of experience in a computer related field.
- Prior law enforcement background is preferred.

Working Titles

- Computer Forensic Crime Analyst

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.