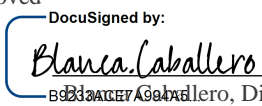




## SUBSTANTIVE POLICY STATEMENT

**SPS-EH-2012-002**

Substantive Policy Statement Title:  Maricopa County Environmental Health Code Food Service Establishment Exemption Clarification	SPS Number: EH-2012-002
	Adoption Date: 07/01/2012
	Revision Date: N/A
Approved By:  Blanca Caballero, Director	11/27/2023 Date

This substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona administrative procedure act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under section 41-1033, Arizona Revised Statutes, for a review of the statement.

### **I. Substantive Policy Statement (SPS) Purpose:**

To clarify use of exemptions of the Maricopa County Environmental Health Code (MCEHC) for use in food service establishments

### **II. Statutory Overview:**

- A. Maricopa County Environmental Health Code
- B. DPPN: 10-11-36, Legal Enforcement of the MCEHC
- C. A.R.S. Title 11 Chapter 11

### **III. SPS:**

- A. Bare Hand Contact (BHC) Exemption: All BHC exemptions require prior approval by the Division Manager.

Procedures for the verification and validation of a BHC Exemption are:

1. The establishment must keep a record of their approved BHC exemption onsite. This record must be readily



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- available for inspection by the Environmental Health Specialist.
2. The BHC exemption procedures will be loaded into Accela Automation under the variance window and a copy of the approved procedure will be given to the district inspector.
  3. The inspector must first review the approved policy by examining compliance of the exemption requirements:
    - a) A written employee illness policy that documents when an employee is ill and when an employee must report their illness to their employer.
    - b) The investigating officials must verify use of hand washing logs, hand washing training materials, hand-washing policies and employee illness logs including knowledge of the “Big Five Pathogens” and the signs and symptoms for food borne illness.
    - c) If violations of this policy are noted during an inspection, the violations shall be noted on the inspection report.

**IV. SPS New Document/Revision Statement**

SPS-EH-2012-002 is a new SPS with a July 01, 2012, effective date.

**V. Contact Us:**

For questions or comments regarding this SPS or to obtain a copy of this document, please contact the Department Records Custodian at the phone number and/or email address located in the footer section of the document.

