



Daily Diary

Report No: _____

Project Name: _____

Project No.	Contract No.	Federal Aid No	TRACS No.	Day of Week	Date
				Tuesday	10/20/2020
Prime Contractor		Weather		Temp. Range F°	Wind

Work Performed / Inspections

Blank area for Work Performed / Inspections

Traffic Control

Blank area for Traffic Control

Survey

Blank area for Survey

Materials

Blank area for Materials



Daily Diary

Daily Quantities			
Item No. & Description	Location	Unit	Completed Qty

Labor and Equipment								
Prime Contractor								
Labor Classification			Equipment				Work Description Labor / Equipment	
Classification	Name	Hrs.	Equipment No/License	Make & Model	Hrs.	Stand By Hrs.		Rental

Labor and Equipment								
Subcontractor								
Labor Classification			Equipment				Work Description Labor / Equipment	
Classification	Name	Hrs.	Equipment No/License	Make & Model	Hrs.	Stand By Hrs.		Rental

Labor and Equipment								
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Labor Classification			Equipment				Work Description Labor / Equipment	
Classification	Name	Hrs.	Equipment No/License	Make & Model	Hrs.	Stand By Hrs.		Rental

_____ 10/20/2020
 Inspector Print Name Inspector Signature Date