



Flood Control District

of Maricopa County

Date: October 11, 2021

WORK PLAN CHECKLIST FOR A RIGHT-OF-WAY PERMIT WITH THE FLOOD CONTROL DISTRICT OF MARICOPA COUNTY

The Flood Control District (District) of Maricopa County issues Right-of-Way (ROW) permits for work adjacent to or within District's real property. A construction work plan is required and needs to be prepared and approved prior to a FCD ROW Use Permit being issued. The purpose of the work plan is to provide construction information, enhance coordination efforts between the District and the construction operations and to ensure the appropriate District inspections and approvals are obtained.

The construction work plan shall address the following items:

1. A detailed description of construction activities that are to take place within and/or adjacent to District property. This includes the means and methods of completing the work in full. Additionally, this shall include the listing of equipment and crew needed to perform the work.
2. Provide a detailed project construction schedule with sequencing of work that has a direct impact to District ROW and/or structures.
3. Provide a list of sub-contractors. Additionally, include the prime contractor and subcontractor primary personnel with their phone number and email information.
4. Provide a shoring plan with details. If shoring is not required, then specify reason or specify other trench protection methods.
5. Provide a site safety plan that covers the following: OSHA compliance, a contact list of all site-safety personnel, safety meetings, PPEs, barricades, traffic control, fall protection measures, equipment operation, etc.
6. If needed, provide a spill protection, control and contour measure plan (mainly for projects that involve water or sewer rehab). For work that involves a water or sewer rehab an environmental safety plan may be required.

7. A figure showing access locations, ingress/egress routes, and staging/storage areas required for the project. The contractor shall always accommodate access for District O&M vehicles, personnel, and providing access to District structures at all times.
8. If an emergency action plan is not is required then provide emergency contacts, the location and phone number of nearest urgent care and emergency center/hospital.
9. Any additional information or specific work matters that would be pertinent to the work.

For questions or assistance with preparing the construction work plan, please contact Carlos Encinas, District Civil Engineer at 602-506-4718 or carlos.encinas@maricopa.gov.