

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
REGULAR MEETING
April 10, 2019**

DRAFT MINUTES

MEMBER OR ALTERNATE

REPRESENTING

PRESENT

Jeanine Guy	Buckeye	
Roy Delgado	El Mirage	
Brannon Hampton	Goodyear	Attended by phone
Ricardo Vital	Guadalupe	
Kristy Bedoian	Wickenburg	
Susan Hout	Youngtown	
Jacki Taylor, Vice-Chair	District 1	Attended by phone
Marshall Hunt	District 2	
Bill McAllister	District 2	Attended by phone
Sam Crump	District 3	Attended by phone
Rui Pereira, Chair	District 4	
Sharman Hickman	District 4	

ABSENT

Chris Riggs	Gila Bend
John Carnero	Tolleson
Tony Gutowski	District 3
Martin Quezada	District 5
John Gomez	District 5

MCHSD Staff PRESENT

Rachel Milne
Matt Utyro

Members of the Public PRESENT

Andrea Marquez, Buckeye
Anita Norton, El Mirage
Katherine Valenzuela, Gila Bend
Terry Weter, Gila Bend
Jeff Kulaga, Guadalupe

PUBLIC HEARING

Assistant Director Rachel Milne introduced the public hearing on the County's 2019-20 Annual Action Plan. The Plan includes the County's Community Development Block Grant, HOME Investment Partnership, and Emergency Solutions Grant programs. Chairperson Rui Pereira opened the public hearing at approximately 6:30 PM. There were no comments from the public or from CDAC members. Chairperson Pereira closed the hearing.

1. CALL TO ORDER

Chair Rui Pereira called the meeting to order at 6:30 PM.

2. ROLL CALL AND ESTABLISHMENT OF QUORUM

Matt Utyro took roll call. Twelve (12) members were present. A quorum was established. One (1) alternate member attended the meeting as member of the public.

3. APPROVAL OF FEBRUARY 13, 2019 MINUTES

The members of CDAC reviewed the minutes. Sam Crump remarked that he attended the meeting, but was not listed as present. Rachel Milne apologized and stated that the minutes will be amended. Roy Delgado motioned and Kristy Bedoian seconded the motion to approve the February 13, 2019 CDAC meeting minutes as amended. CDAC unanimously approved the motion by voice vote.

4. CITY OF BUCKEYE IMPLEMENTATION SCHEDULE REQUEST

Andrea Marquez of Buckeye presented their implementation schedule extension request to the members of CDAC. The members asked questions regarding the extension. Answers were provided by Ms. Marquez, Rachel Milne, and Matt Utyro. Roy Delgado motioned and Jeanine Guy seconded the motion to approve the Buckeye's request. The motion was unanimously approved by voice vote.

5. TOWN OF GILA BEND IMPLEMENTATION SCHEDULE REQUEST

Kathy Valenzuela and Terry Weter of Gila Bend presented their implementation schedule extension request to the members of CDAC. The members asked questions regarding the extension. Answers were provided by Ms. Valenzuela, Mr. Weter, and Rachel Milne. Roy Delgado motioned and Ricardo Vital seconded the motion to approve the Gila Bend's request. The motion was unanimously approved by voice vote.

6. CDBG PROJECT STATUS UPDATE

Matt Utyro reviewed the CDBG Project Status Update memorandum with members of CDAC. The memorandum was part of the meeting packet, and it contained progress notes and charts for each open CDBG project. Mr. Utyro noted that the memorandum contained an incorrect heading for Youngtown's project. The project name for Youngtown should be "Sidewalks" not "Streetlights."

7. PY2018 CDBG TIMELINESS UPDATE

Rachel Milne provided an explanation and update for the CDBG timeliness ratio calculated by HUD. Currently, the county's CDBG program is considered to be timely.

8. 2020-21 URBAN COUNTY CDBG SCORESHEET

Matt Utyro reviewed the draft of the New CDBG Application Scoresheet for PY2020-21 with members of CDAC. The scoresheet and its cover memorandum were provided in the meeting packet. The members asked questions regarding the new scoresheet. Answers were provided by Rachel Milne and Matt Utyro. Members of CDAC were concerned about point allocations for each rating factor. Ms. Milne explained that CDAC had some months to discuss the point allocations and come to a decision. The members of CDAC tabled the new scoresheet with the intention to discuss point allocations during the late spring and early fall meetings. In the fall, the county will present an updated 2020-21 CDBG application form and scoresheet for approval.

9. STAFF ANNOUNCEMENTS

Rachel Milne announced that county staff found approximately \$300,000 in unallocated CDBG funds from previous years. The funds will be allocated to PY2019-20 CDBG projects. The county anticipates funding the top five CDBG applications. However, HUD has not announced the county's allocation for PY2019-20.

10. CALL TO THE PUBLIC

Chairman Rui Pereira called to the public at 7:14 PM. No comments were received.

11. ADJOURNMENT

Having no further business before the Committee, the meeting was adjourned at 7:15 PM.