

# Standards and Rules Committee (STaR)



Eric Moore, Chair

Thursday, February 6, 2020  
1:00 pm to 4:30 pm  
Aeroterra Center and Education Center  
1705 E. McKinley, Phoenix

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## Meeting Minutes

### Committee Members

AT Cynthia Trottier    AT Randall Furrow    AT Eric Moore    AT Ricardo Fernandez  
AT Erica TeKampe    ALT Daniel Iniguez    AT Duvia Lozano  
*AT: Attended    AB: Absent    EX: Excused    ALT: Alternate Present*

### Recipient Staff:

Carmen Batista                  Jeremy Hyvarinen                  Chantie Wingo-Coleman                  Karina Tello-Medina

### Planning Council Support:

Michael Koran

### Guests:

Charles Albrecht

#### **A. Welcome, introductions and declarations of conflicts-of-interest**

Eric Moore called the meeting to order at 13:03 and welcomed the attendees. Everyone introduced themselves and declared conflicts-of-interest. There were 12 participants.

#### **B. Determination of quorum**

Eric Moore determined there were enough members to reach quorum with 5 of 6 members at 13:05. Quorum was lost at 14:00 due to medical emergency. Quorum was re-established at 14:26

#### **C. Review of the minutes and action items from prior meetings**

Minutes from the previous meeting were reviewed and approved.

#### **D. Chair Update**

Eric Moore reviewed the items on today's agenda. Eric shared updates from the Executive Committee meeting and the possible new schedule to be approved at the Planning Council meeting.

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Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Program and the Maricopa County Department of Public Health.

All of the documents mentioned in may be requested from Planning Council Support.

**E. Review of Early Intervention Services Standard**

Eric Moore led the committee to review the Early Intervention Services Standard. Definition, Intake and Eligibility, Key Service Components and Activities, and Personnel Qualifications were all reviewed. The Committee reviewed each standard and its language to meet the committee's concerns. The Committee has almost finished the Service Standard and tabled it for next month due to review of the language of one item from the Recipient's office.

**F. Review of Medical Transportation**

Eric Moore led the committee to review the Medical Transportation Standard. Definition, Intake and Eligibility, Key Service Components and Activities, and Personnel Qualifications were all reviewed. The Committee reviewed each standard and its language to meet the committee's concerns. The Committee has almost finished the Service Standard and tabled it for next month due to review of the language of one item from the Recipient's office.

**G. Current events summaries**

Randall Furrow took the opportunity to congratulate Chair, Eric Moore, on his Volunteer of the Year award.

**H. Call to the public**

No public comment.

**I. Adjourn**

The committee adjourned at 16:05.